



500 Industrial Avenue
 Crystal Lake, IL 60012
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APPLICATION FOR EMPLOYMENT

LAST NAME _____ FIRST _____ MI _____
 Address _____ City _____ State _____ Zip _____
 Contact # _____
 Position Applying for _____
 Have you worked with us before? _____ Dates _____
 _____ Dept _____
 How did you hear about our company? _____
 Are you eligible for employment in the United States? _____ Are you at least 18 yrs old? _____

EMPLOYMENT HISTORY

Please tell us about your employment history and experience. Begin with your most recent employer. Please include the past five (5) years including any periods of unemployment.

1. Employer _____	Address _____
Start Date _____	End Date _____ Contact# _____
Position _____	Tasks _____
Wage _____	Reason for Leaving _____
2. Employer _____	Address _____
Start Date _____	End Date _____ Contact# _____
Position _____	Tasks _____
Wage _____	Reason for Leaving _____
3. Employer _____	Address _____
Start Date _____	End Date _____ Contact# _____
Position _____	Tasks _____
Wage _____	Reason for Leaving _____
4. Employer _____	Address _____
Start Date _____	End Date _____ Contact# _____
Position _____	Tasks _____
Wage _____	Reason for Leaving _____
5. Employer _____	Address _____
Start Date _____	End Date _____ Contact# _____
Position _____	Tasks _____
Wage _____	Reason for Leaving _____

EDUCATION

High School Address _____	Diploma/GED Yes _____ No _____
Technical or Trade School Address _____	Course of Study _____ Completed Yes _____ No _____
College or University Address _____	Course of Study _____ Degree Received Yes _____ No _____ Type of Degree _____

APPLICANT'S ACKNOWLEDGMENT, AUTHORIZATION & RELEASE

PLEASE READ THE FOLLOWING:

I certify the information in this application and/or my resume is complete and truthful to the best of my knowledge. I understand that to falsify information is grounds for refusal to hire or discharge me should I be hired. I understand my employment is terminable at will at any time by either myself or the company with or without cause. I understand if hired, the only person authorized to change the "at will" nature of my employment is the president of the company. I also understand this application represents no contractual agreement of any type.

Depending on the position for which I am being considered, I understand I may be required to take skill tests/assessments or personality/psychological tests/assessments. Failure to successfully pass any test/assessment may exclude me from further consideration for employment in the position for which I applied, but may not disqualify me from consideration for other positions based on my qualifications and my interest. In addition, I understand a post-offer drug screen may be required for all employment considerations. Depending on the position for which I am applying, a post-offer physical may also be required. Failure to successfully complete the physical exam will disqualify me from further consideration in the position for which I applied, but will not prevent me from being considered for another position within the company for which I am qualified. I understand a baseline audiometric test to determine my hearing ability may be performed. I also understand that a vision screening may be required and that 20/20 vision with or without correction may be a requirement within the company.

I understand as a condition of employment, all applicants are required to authorize a background check to help ensure the safety and security of the company and its employees and to verify employment history. If offered a position, I will receive additional documentation authorizing a background check. In addition, I authorize any person, organization, school, or business listed on this application to provide any and all information with regard to my past or current association and release said entity from any and all liability for disclosing information about me. I further authorize this company to conduct a background check to investigate and verify information about me and to help determine my eligibility for employment.

I understand that this application is considered current for thirty (30) days and, if, after that time I am still interested in employment, it will be necessary for me to reapply.

If hired, I understand that I will be required to review, complete and execute various employment documents including but not limited to this application, I-9 and W-4, Social Security verification, employee handbook acknowledgment, receipt of rules, confidentiality agreement, non-compete agreement, non-disclosure agreement, benefit enrollment forms and additional acknowledgments and receipts may also be required.

I acknowledge that I have read and understand the above statements.

Signature of Applicant

Date

For Internal Use Only			
Application Complete?	yes _____ no _____	Contact for Interview	yes _____ no _____
Received By _____	Date _____	Date _____	